

Code Compliance

Premises Violation Timeline:

1. City inspects for violation.
2. Correction Notice sent by First Class Mail to taxpayer of record, owner and tenant (If occupied dwelling).
3. Typically allow seven (7) days to correct the violation(s).*
 - * In cases where the violation presents a specific hazard or danger, notice may be greatly reduced.
4. If completed by the owner then violation is complied.
5. If requested, extensions may be granted at the discretion of the Code Compliance Officer.
6. Re-inspection by Code Officer following expiration of notice to assure compliance.
7. If violation continues to exist after re-inspection it will be submitted to contractor for abatement.
8. If abatement is ordered by the city, all costs and administrative fees will be billed to the property owner.
9. If two or more notices are issued to the same property within a calendar year, the owner may be subject to second notice fees for each violation.

*The Compliance Due Date is subject to change based on extension requests.